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CHAMBERS INSTITUTION TRUST WEDNESDAY, 28TH NOVEMBER, 2018

A MEETING of the CHAMBERS INSTITUTION TRUST will be held in the COUNCIL CHAMBER, ROSETTA ROAD, PEEBLES on WEDNESDAY, 28 NOVEMBER 2018 at 3.00 pm

J. J. WILKINSON,
Clerk to the Council,

21 November 2018

BUSINESS		
1.	Apologies	
2.	Declarations of Interest	
3.	<p>Minutes (Pages 3 - 6)</p> <p>Consider Minutes of meetings held on:-</p> <p>(a) 12 June 2018; and</p> <p>(b) 25 October 2018.</p> <p>(Copies attached.)</p>	2 mins
4.	<p>Chambers Institution</p> <p>Consider report by Chief Financial Officer. (Copy to follow.)</p>	30 mins
5.	Any Other Items Previously Circulated	
6.	Any Other Items Which the Chairman Decides Are Urgent	
7.	<p>Private Business</p> <p>Before proceeding with the private business, the following motion should be approved:-</p> <p>“That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 9 of Part 1 of Schedule 7A to the aforementioned Act.”</p>	
8.	<p>Minute (Pages 7 - 8)</p> <p>Consider private Minute of meeting held on 12 June 2018. (Copy attached.)</p>	1 mins

NOTES

1. Timings given above are only indicative and not intended to inhibit Members' discussions.
2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.

Membership of Committee:- Councillors K. Chapman (Chairman), H. Anderson, S. Bell, S. Haslam, E. Small and R. Tatler

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SCOTTISH BORDERS COUNCIL
CHAMBERS INSTITUTION TRUST

MINUTE of MEETING of the
CHAMBERS INSTITUTION TRUST held
in the Council Headquarters, Newtown
St. Boswells on 12 June 2018 at 4.00
p.m.

Present:- Councillors K Chapman (Chairman), Councillors H. Anderson, S
Bell, S Haslam, E Small, R Tatler.
In Attendance:- Capital and Investments Manager, Project Manager (S. Renwick),
Democratic Services Team Leader.

1. **MINUTE**

The Minute of the meeting held on 29 November 2018 had been circulated..

DECISION

APPROVED the Minute.

2. **FINANCIAL POSITION**

There had been circulated copies of a briefing paper by the Chief Financial Officer providing members of the Trust with a high level overview of the cost of borrowing and the current income of the Trust. The Capital and Investments Manager outlined the position and advised that grant funding might be available from sources such as Historic Scotland or the Heritage Lottery Fund. Members discussed the way forward and agreed that a business plan would need to be prepared to ascertain what would be realistic in terms of funding. A timeline for consultation would also be required.

DECISION

AGREED:-

(a) **that a business plan for Options 2 and 3 be prepared including a funding strategy; and**

(b) **that a meeting be arranged for September to consider this.**

3. **URGENT BUSINESS**

Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the item dealt with in the following paragraph should be considered at the meeting as a matter of urgency, in view of the need to keep Members informed.

4. **FLAGPOLES**

The Chairman advised that he had been contacted by the British Legion regarding the condition of the flagpoles at the front of the building. He had arranged for officers to check the flagpoles the following morning at 8 am and he would also attend to ascertain what action would be taken to maintain the overall standard of the building.

**DECISION
NOTED.**

5. **PRIVATE BUSINESS**
AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to the Minute on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 8 of Part 1 of Schedule 7A of the Act

SUMMARY OF PRIVATE BUSINESS

6. **Consultation Process**
The Trust approved the consultation proposal in principle and agreed that the next meeting be held on Tuesday, 18 September 2018 at 1 p.m.

The meeting concluded at 4.30 p.m.

SCOTTISH BORDERS COUNCIL
CHAMBERS INSTITUTION TRUST

MINUTE of MEETING of the
CHAMBERS INSTITUTION TRUST held
in the Council Headquarters, Newtown
St. Boswells on 25 October 2018 at
11.30 a.m.

Present:- Councillors K Chapman (Chairman), H. Anderson, S Bell, S Haslam, E
Small, R Tatler.
In Attendance:- Democratic Services Team Leader.

1. **CHAMBERS INSTITUTION WAR MEMORIAL**

It was reported that a request had been received to erect two 6' tall metal outline "tommy" silhouettes next to the war memorial. Members discussed the proposal and agreed that they could support a temporary installation around 11 November 2018.

DECISION

AGREED to approve the erection of two "tommy" silhouettes next to the war memorial which should be removed after 11 November 2018.

2. **URGENT BUSINESS**

Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the item dealt with in the following paragraph should be considered at the meeting as a matter of urgency, in view of the need to make an early decision

3. **BOER WAR MEMORIAL PLAQUE**

The Chairman advised that he had been contacted regarding the re-location of the Boer War Memorial Plaque which was currently located in the local Ex-Servicemen's Club which could be attached to the wall next to the war memorial. Pictures of the plaque were tabled at the meeting. Members considered that an outside location was not appropriate and that the plaque, together with some related photographs would be best transferred to the Museums Service for retention and display.

DECISION

AGREED that the plaque and associated photographs be transferred to the Museums Service.

4. **DATE OF NEXT MEETING**

AGREED that the next meeting be held on Wednesday, 28 November 2018 at 3 p.m. in the Council Chamber, Rosetta Road.

The meeting concluded at 11.40 a.m.

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